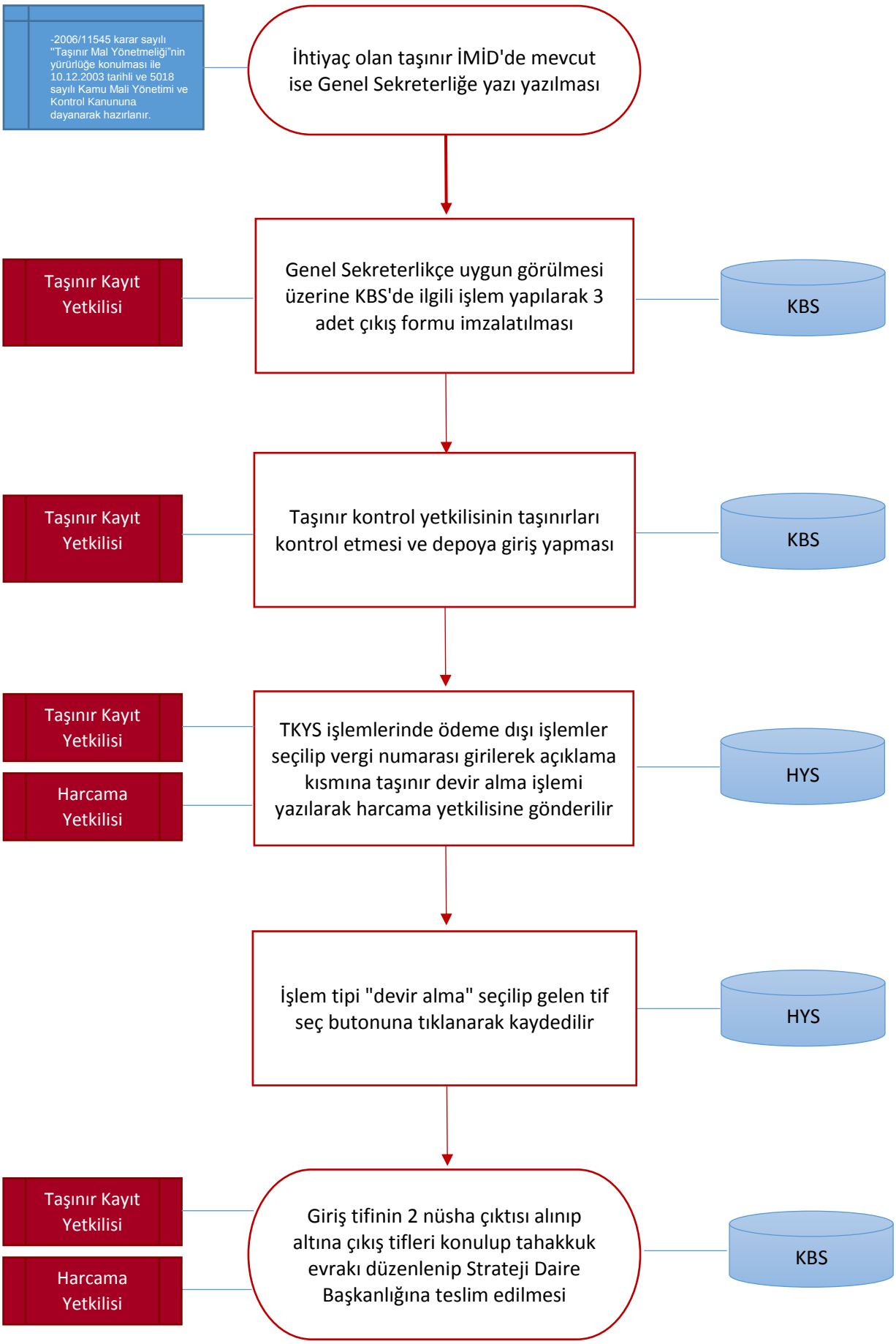TAŞINIR MALZEME DEVİR İŞLEMLERİ SÜRECİ